



17th July 2023

Dear parents and carers

GCSE Results day

I hope all students are enjoying their summer so far. This letter outlines the plans for GCSE results collection day which will be held on Thursday 24th August from 10am to 12pm in Hall A.

Students in Year 10 that are collecting results should arrive no earlier than 11.30am.

Results will only be issued to students. If your son/daughter is unable to attend in person but would like someone to collect their results on their behalf, then the following applies:

- The person collecting them must have a letter, signed by your son/daughter, giving authorisation for the named person to collect their results. This named person will need to bring a form of identification with them. The school will retain this letter so photos of consent on phones or text messages will not be accepted.
- If the person collecting the results does not have a signed letter from the student, we will be unable to release the results.

Similarly, if your son/daughter would like their results posted, please send in a self-addressed-envelope with a postage stamp attached, marked for the attention of Mrs Durnall – Exams Officer. Please note that results cannot be posted until 24th August. Therefore, there will be a delay in receiving them via post.

Results that are not collected on the day will be kept in reception and can be collected when school reopens on Wednesday 6th September.

On results day we ask students to sign a consent form, which will allow teaching staff to access copies of their exam scripts to use for teaching and learning. Not all scripts for which consent is given will be accessed. Teaching staff will select a sample of exam scripts that they wish to use in the classroom.

Details of appeals including reviews of marking will be included in the results envelope. If, following results day, you have any queries regarding post-results services then please send them to postresults2023@earls.dudley.sch.uk. Any emails received during the summer break will be responded to when school reopens on Wednesday 6th September.

If you have any further queries regarding results collection day, please send these to our exams officer Mrs Durnall at ldurnall@earls.dudley.sch.uk

Finally, I would like to take this opportunity to wish your son/daughter every success in the future and I look forward to celebrating their achievements on results day.

Yours faithfully



Mrs Houlston
Assistant Headteacher